

# Sarah McClellan

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## Enterprise Architect—FileNet Domain

*Bridge technology and business goals to create achievable enterprise solutions*

Resourceful, high-energy enterprise architect offering 15 years of expertise in the FileNet domain. Currently hold seven FileNet P8 certifications. Passion for building and implementing enterprise content and business process management (ECM/BPM) solutions with a pit bull drive to improve business performance. Translate and communicate technology into meaningful dialogue with executives, business partners, engineers, and customers.

### **Areas of Expertise**

FileNet Platform ~ Enterprise Architecture ~ ECM / BPM ~ Enterprise Systems Administration ~ Business Processes  
Software Development Lifecycle ~ Project Design & Management ~ Strategic Planning ~ Programming / Databases

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## PROFESSIONAL SUMMARY

### **Project Manager / Technical Consultant—Enterprise Solutions, Inc. Tampa, FL (2007–Present)**

Manage enterprise (ECM and BPM) projects for major life insurance firm. Analyze current enterprise systems, define ECM/BPM enterprise architecture strategy, estimate costs and scope for converting to IBM FileNet P8 platform, and train technical team leaders to manage business process redesign processes.

- Created solution for Securities department that will soon be rolled into an ECM solution.

### **Independent Enterprise Technology Consultant—FileNet Domain (1995–2006)**

Advised major insurance and financial services companies seeking to build FileNet-based enterprise systems. Architected and built ECM and BPM systems; designed and managed up to \$25M enterprise systems development projects (created strategies, plans, scopes, and led from beginning to end); designed and implemented large-scale capture, imaging, and workflow applications; installed and Administered FileNet software; and wrote code on multiple platforms (included programming a financial market trading system).

- Transformed a major life insurance company's records management from paper to a full-scale Content Management system; enterprise solution enabled client to efficiently manage and control millions of policy folders and is the foundation of their ECM and BPM architecture.
- Designed a large P&C insurance company's first BPM system; built upon this project's success to implement other enterprise solutions.

### **Senior Sales Engineer / Systems Consultant—FileNet Corporation, Sarasota, FL (1992–1994)**

- Advised clients in business process redesign, project management, software development, and integration using FileNet products; provided pre- and post-sales technical support.

### **Senior Sales Engineer—Signify, Sarasota, FL (1988–1992)**

- Provided pre- and post-sales technical support; worked directly with customers and sales staff to ensure that client solutions were aligned with and met business requirements.
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## TECHNICAL SKILLS

**FileNet P8 Certifications:** Platform Administration, Content Manager, Business Process Manager, Forms Manager, Email Manger, Records Manager, Process Analyzer / Process Simulator

**Software Development:** IBM FileNet Capture, IS, Panagon, BPF, P8 (CE, PE, AE, RM, EM 3.5 and 4.0); knowledgeable in Websphere, J2EE, Web Services; experienced in MS desktop products including Visio and Project

**Programming Languages & Databases:** C, C++, VB, SQL, some JAVA; Oracle, Sybase, MSSQL

**Operating Systems & Business Rules Engines:** UNIX, Windows; Corticon